

# OFFICE OF THE JOINT ELECTRICITY REGULATORY COMMISSION

## FOR J&K AND LADAKH

Regd. Office: Ambedkar (Panama) Chowk, Railway Road, Jammu-180016

Website: <https://jercjkl.nic.in/>

Email: - [secretary-jercjkl@gov.in](mailto:secretary-jercjkl@gov.in) , [jercjkl@gmail.com](mailto:jercjkl@gmail.com) Phone No: 0191-2959191, 0191-247016

### Notice for Engagement of Staff Consultants

No:- JERC/Estt-68/2023-24/1740

Dated: 09-06-2023

The Joint Electricity Regulatory Commission for Union Territories of J&K and Ladakh (JERC-JKL) a statutory body constituted by Ministry of Power, Govt. of India invites applications for engagement of Staff Consultants for assisting the Commission in discharging its functions under Electricity Act 2003 and Regulations made there under, with designation as mentioned below. The details of the posts viz. consolidated fee, required qualifications and experience etc. are given below:

S. No	Designation & No. of Posts	Monthly Remuneration	Minimum Educational Qualifications	Nature of Experience
1.	Staff Consultant (Legal) (1 No's)	Rs. 66,000/- (Rupees Sixty-six thousand only)	Bachelor's Degree in Law from recognised University/Institution.	<p><b>Age:</b> Not more than 60 years as on 15/07/2023 (No extension shall be given to consultant after attaining the age of <b>65 years</b>).</p> <p><b>Experience &amp; Competencies:</b></p> <ul style="list-style-type: none"><li>Work experience of not less than <b>three years</b> in drafting replies/ rejoinders in proper legal form, analyzing &amp; scrutinizing petitions/PPAs/ Regulations/ Orders/ other legal documents, recording court proceedings, appearance before High Courts, District Courts, quasi-judicial forums, etc. proficient in MS Office Tools</li></ul> <p><b>Desirable:-</b> The candidate should have knowledge of the following:</p> <ul style="list-style-type: none"><li>The regulatory framework in the electricity sector of India, functioning of Electricity Regulatory Commissions &amp; APTEL.</li><li>Legislations relevant to power sector specially Electricity Act 2003.</li><li>The policy regime including National Electricity Policy and Tariff Policy of India.</li><li>Candidates having experience of working in Electricity Regulatory Commissions/ APTEL shall have added advantage.</li></ul>
2.	Staff Consultant (Administration) (1 No's)	Rs. 60,000/- (Rupees Sixty thousand only)	Graduation from recognised University.	<p><b>Age:</b> Not more than 60 years as on 15/07/2023 (No extension shall be given to consultant after attaining the age of <b>65 years</b>).</p> <p><b>Experience &amp; Competencies:</b> Work experience of not less than <b>Five years</b> in the different fields like:</p> <ul style="list-style-type: none"><li>5 years' experience of Secretarial Practises. Or;</li><li>5 years' experience of Executive Court work. Or;</li><li>5 year's administrative experience in field of office management, General Administration and Establishment matters etc.</li></ul> <p><b>Desirable:-</b></p> <ul style="list-style-type: none"><li>Good working knowledge of MS-Excel, MSWord, Power Point, MS Access &amp; Outlook.</li></ul>

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## 1. The General terms & Conditions are as under: -

- a) Engagement under this assignment shall be purely on contract basis for a limited period only. Such engagement shall not vest any right whatsoever to claim for regular appointment or continued contractual engagement in JERC.
- b) Normal working hours would be 10:00 A.M. to 5:00 P.M. on all working days The personnel may be required to be present beyond normal working hours/days in case of exigencies.
- c) Consultant(s) Shall be willing to work for JERC for UT of J&K and UT of Ladakh from its office located at Jammu and Srinagar.
- d) **Duration of Contract:** The Consultant(s) shall initially be engaged for the period of two years. However, extension may be given for one year subject to the condition that the maximum period of continuous appointment of consultant in no case shall exceed four years, subject to the satisfactory performance of consultant.
- e) **Payment Terms:** The consultant shall be paid consolidated monthly professional fees as mentioned above on completion of the month. TDS shall be deducted as per Income Tax rules.
- f) **Termination of contract:** The assignment may be terminated earlier by either side by giving one month's notice or one month's fee in lieu thereof, provided in case of disciplinary action, the notice period shall not apply to JERC.
- g) Individual Consultant(s) appointed shall be governed by the provisions of the **Joint Electricity Regulatory Commission for the UT of J&K and UT of Ladakh (Appointment of Consultants) Regulation, 2023**. Copy of the regulations is available on the JERC website viz. <https://jercjkl.nic.in/>
- h) JERC reserves the right not to fill up all or any of the above positions, without assigning any reasons, what so ever.
- i) JERC reserves the right either to increase or decrease the number of posts in any of the categories, at any given time, without assigning any reasons, whatsoever.

## 2. Scope of work.

### A. Staff Consultant (Legal)

Scope of work for Staff Consultant (Legal) includes:

- a) Analyse facts of cases and to do legal research and assist the Commission in Commission proceedings.
- b) Drafting of replies/ rejoinders in proper legal form, analysing & scrutinizing petitions/PPAs/ Regulations/ Orders/ other legal documents.
- c) Record the court proceedings, and appear before High Courts, District Courts, quasi-judicial forums, etc. on behalf of this commission.
- d) Other legal work as may be assigned from time to time.

### B. Staff Consultant (Administration)

Scope of work for Staff Consultant (Administration) includes:

- a) Secretariat and Office Management functions of the Secretary, JERC J&K and Ladakh.
- b) Necessary liaison and coordination for the effective discharge of functions of the Secretary, JERC J&K and Ladakh.
- c) Screening of telephone calls, visitors and incoming and outgoing communications to and from JERC for J&K and Ladakh.
- d) General Administration & Establishment matters, inter-departmental/utilities liaisoning for smooth communication and movement of files/DAK.
- e) Liaisoning, coordination and consolidation of files within different sections of JERC and to facilitate official visits of VVIP and dignitaries including foreign visitors/ delegation (if any).
- f) Any other work assigned from time to time.

## 3. General Instructions:

- a) All candidates should fulfill the minimum eligibility on the date of application. Further, merely fulfilling the minimum qualifications or the eligibility criteria does not entitle a candidate to be necessarily considered or


called for interview. More stringent criteria may be applied for short-listing the candidates to be called for interview.

- b) Appointment under this assignment shall be on purely contract basis for a limited period only. Such appointment shall not bestow any rights whatsoever to claim for regular appointment or continued contractual appointment in JERC J&K and Ladakh.
- c) JERC J&K and Ladakh reserves the right not to engage all or any of the above engagement proposals.
- d) Only shortlisted candidates will be called for an interview.
- e) Incomplete application or application submitted in a different format is liable to be summarily rejected.
- f) Canvassing in any form shall result into disqualification for engagement.
- g) The consultant shall not utilize or publish or disclose or part with any statistics, data/proceeding or information collected during discharge of his function, without the express written consent of the Commission. The consultant shall be duty bound to hand over the entire record of assignment to the Commission before the expiry of the contract.
- h) Interested and eligible candidates may kindly send their application forms **through post** or **in-person**, in the prescribed format attached at **Annexure-I**, duly supported with attested copies of Degree / Certificate, age proof, work experience certificates etc. at the following address:

**Secretary,  
Joint Electricity Regulatory Commission for UTs of J&K and Ladakh,  
Railway Road, Ambedkar Chowk Jammu (J&K) 180016**

*Note: Scanned copies or xerox copies of Application form or Forms submitted through any other mode except through post or in-person shall not be accepted and shall be outrightly rejected.*

- i) The last date for receipt of applications, in the prescribed format is 15-07-2023 (up to 5 PM). Applications received after due date/time or without supporting documents will not be considered.
- j) No TA/DA shall be admissible for attending interview/ joining the assignment or on its completion.

  
**Secretary, JERC  
J&K and Ladakh**